



Highfield Priory
Independent Day School
and Nursery

SCHEDULE OF FEES 2023-2024

MAIN SCHOOL (Including insurance, lunches and school trips)

Annually	£9270
Termly	£3140

PRE-SCHOOL AND NURSERY

Pre-School – (Aged 3 +) Full Day (8.00am to 3.30pm)	£51.50
Nursery (2/3 yrs *) – Full Day (8.00am to 6.00pm)	£58.00

EXTENDED CARE

Until 6.00pm	Single child rate per night per term	£115.00
	Family rate per night per term	£151.00
	Adhoc – single child	£11.00
	Adhoc – family rate	£16.00

E.g. if you required two evenings, say every Monday & Tuesday for one child the price would be 2 evenings x £115.00= £230.00 per term (an average of £9.58 per night)

Note: Cancellations or reductions to sessions require 6 weeks notice in writing.

Late charges apply for those children not collected by 6pm. Charges are as per the Adhoc rates above and are charged for each 15 minutes after 6 pm in order to cover additional staffing costs. Any children collected after 6.30pm will incur an additional charge of £10 as well as the adhoc charge.e.g. single child collected at 6.20pm would receive a late fee charge of £22.00. Single child collected at 6.40pm would receive a late charge of £43.00.

Holiday Club for Pre-School upwards

A whole day	8:00am until 6:00pm	£37.00
A morning session	8:00am until 1:00pm	£19.90
An afternoon session	1:00pm until 6:00pm	£19.90

Breakfast Club

Per morning	From 7:15am	£4.75
Per week	From 7:15am	£20.10

Invoice/Payment Terms

- Main School Annually – invoiced annually in advance and payable on or before the first school day of the academic year in September
- Main School Termly – invoiced termly in advance and payable on or before the first school day of each term in September, January and April
- Pre-School Termly – invoiced termly in advance and payable on or before the first day of each term
- Nursery Monthly – invoiced monthly in advance and payable on or before the first day of the month
- Extended Care Termly – invoiced termly in advance (2nd week of term) and payable within 7 days of invoice
- Extended Care Adhoc – invoiced termly in arrears and due within 7 days of invoice
- Holiday Club – invoiced upon receipt of a completed booking form and payable within 7 days of the invoice
- Breakfast Club – invoiced termly in arrears and payable within 7 days of the invoice

Payment Methods

- By Direct Debit (forms available from school) – collected on the first day of the academic year, or if paid termly, then the first day of the term. Nursery fees will be collected on the first day of the month or the Monday thereafter if the first is over a weekend
- Childcare vouchers are accepted towards Nursery/Pre-school fees, Extended Care & Holiday Club
- Early Education Funding is accepted in accordance with the completed Parental Agreement form

Registration Fees and deposits

Registration Fee *	£350.00
Deposit	£50.00

Other Fees

Hire of School Hall or MUGA (sports' pitch) from	£29.30 per hour
Administration charge for filing forms e.g. CCG2, student finance	£20.00 each

* Please also refer Terms and Conditions (Parent Contract)