



Highfield Priory  
School and Nursery

## Schedule of Fees 2025-2026

<b>Main School (including insurance, lunches, school trips and VAT)</b>	
Annually	£11988
Termly	£4062
<b>Preschool and Nursery*</b>	
Preschool (Aged 3 +) Full Day (8:00am to 3:30pm)	£58.50
Nursery (3 years old) Full Day (8:00am to 6:00pm)**	£64.75
Nursery (2 years old) Full Day (8:00am to 6:00pm)	£73.95
<b>Breakfast Club</b>	
Per Morning (7:15am to 8:00am)	£5.30
Per Week (7:15am to 8:00am)	£22.40
<b>Extended Care</b>	
Single child rate per night per term (3:30pm to 18:00)	£128.00
Family rate per night per term (3:30pm to 18:00)	£168.00
Ad hoc single child rate (3:30pm to 18:00)	£12.20
Ad hoc family rate (3:30pm to 18:00)	£17.80
E.g. if you required two evenings, say every Monday & Tuesday for one child the price would be 2 evenings x £128.00= £256.00 per term (an average of £10.66 per night)	
Note: Cancellations or reductions to sessions require 6 weeks' notice in writing.	
Late charges apply for those children not collected by 6pm. Charges are as per the Ad hoc rates above and are charged for each 15 minutes after 6 pm in order to cover additional staffing costs. Any children collected after 6.30pm will incur an additional charge of £11.00 as well as the ad hoc charge. e.g. single child collected at 6.20pm would receive a late fee charge of £23.20. Single child collected at 6.40pm would receive a late charge of £47.60.	
<b>Holiday Club</b>	
Full Day (8:00am to 6:00pm)	£41.00
Morning Session (8:00am to 1:00pm)	£22.00
Afternoon Session (1:00pm to 6:00pm)	£22.00
<b>Registration and Deposits</b>	
Registration Fee***	£350
Deposit	£50
<b>Other Fees</b>	
Administration charge for filing forms (each) (e.g. CCG2, student finance)	£22
<b>Facilities Hire</b>	
Hire of School Hall (per hour)	£32
Hire of All Weather Pitch (per hour)	£32
Other Facilities	Contact the School Office

## **Invoice/Payment Terms**

- Main School Annually – invoiced annually in advance and payable on or before the first school day of the academic year in September
- Main School Termly – invoiced termly in advance and payable on or before the first school day of each term in September, January and April
- Pre-School Termly – invoiced termly in advance and payable on or before the first day of each term in September, January and April
- Nursery Monthly – invoiced monthly in advance and payable on or before the first day of the month
- Extended Care Termly – invoiced termly in advance (2<sup>nd</sup> week of term) and payable within 7 days of invoice
- Extended Care Ad hoc – invoiced termly in arrears and due within 7 days of invoice
- Holiday Club – invoiced upon receipt of a completed booking form and payable within 7 days of the invoice
- Breakfast Club – invoiced termly in arrears and payable within 7 days of the invoice

## **Payment Methods**

- By Direct Debit (forms available from school) – collected on the first day of the academic year, or if paid termly, then the first day of the term. Nursery fees will be collected on the first day of the month or the Monday thereafter if the first is over a weekend
- Tax Free Childcare and Childcare vouchers are accepted towards Nursery/Pre-school fees, Extended Care, Breakfast Club & Holiday Club
- Early Education Funding is accepted in accordance with the completed Parental Agreement form

\* Nursery and Pre-school fees to be reviewed in April 2026, in line with Early Education Funding and National Minimum Wage.

\*\* This comes into effect the term after the child's third birthday

\*\*\* Please see Parent Contract