



Highfield Priory
Independent Day School
and Nursery

Headmaster: J M Duke B Ed Hons

Dear Applicant,

On behalf of the school, I am delighted you have expressed an interest in the position of Cleaner at Highfield Priory School. We have a great team of cleaners keen to make you part of the group.

Highfield Priory School is the leading Independent Preparatory School in Lancashire (according to The Sunday Times league tables) and it is situated in the Fulwood area of Preston, with easy access to motorway links. We take children from six months to eleven years across our Nursery and Preparatory School.

This position allows the successful candidate the opportunity to work whilst still caring for your own family.

All staff who work at Highfield Priory School receive the following additional benefits: a contributory pension scheme, Medicash Wellness Programme, free parking and access to a childcare voucher scheme.

If you wish to apply for this position, please complete an application form, available either on our website www.highfieldpriory.co.uk from the school office on 01772 709624 or a request by e-mail from recruitment@highfieldpriory.co.uk and return the form with a covering letter to the address given below. Alternatively please complete the electronic application form on the Indeed website. The job description and person specification are also available via each of these options. If you would also like to submit a current Curriculum Vitae, please do so, however a completed application form with a full employment history must still be provided.

Successful applicants will be required to attend an interview to be held on Monday 29th January 2018

Closing date: Tuesday 23rd January 2018.

I look forward to receiving your application.

Yours faithfully,

Mrs A J Heywood
School Business Manager